How To Create a My NY.gov Personal Account

NY.GOV account is required in order to complete the certified patient or designated caregiver registration process for the medical marijuana program. If you do not have a NY.GOV account, follow the instructions below to obtain one.

1. Visit https://my.ny.gov/ and click the "Don't have an Account?" button.
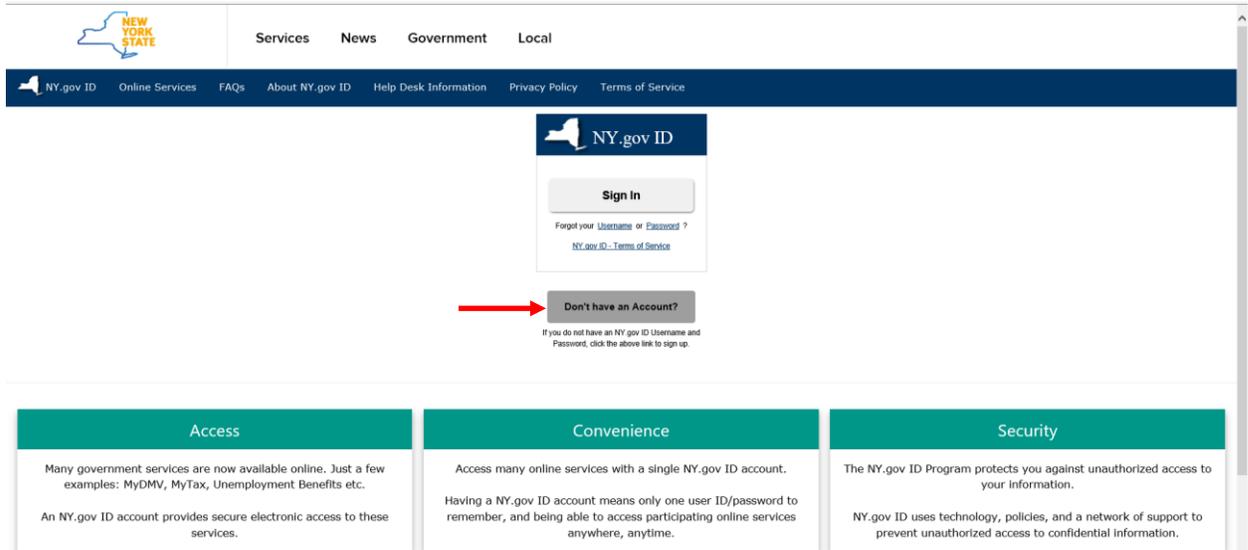
2. Click the "Personal" button.
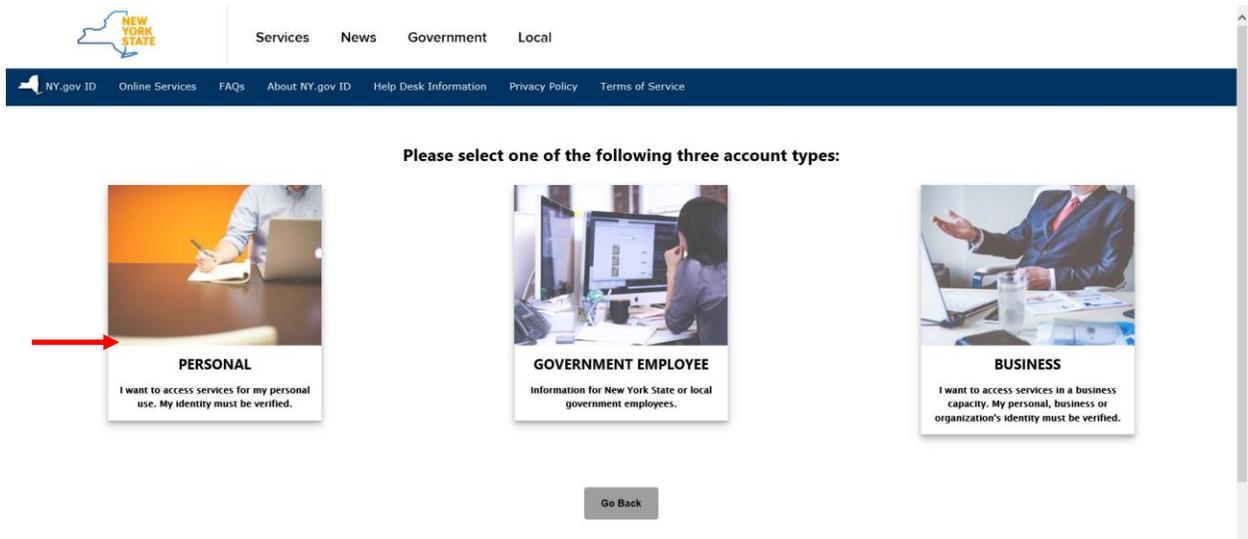
3. Click the "Sign Up for a Personal NY.gov ID" button.
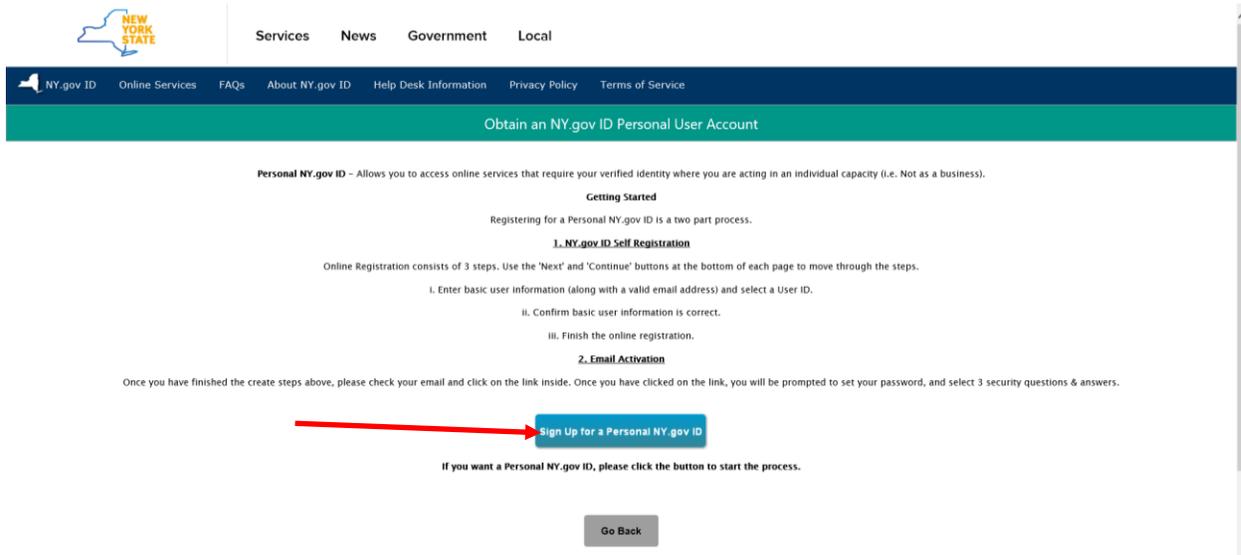
4. Complete the required fields, check "I'm not a robot", complete the pop-up, then click the "Create Account" button. *You may select the "Check" box to the right of <u>Preferred Username</u> before creating an account to confirm the user name you selected is available.*
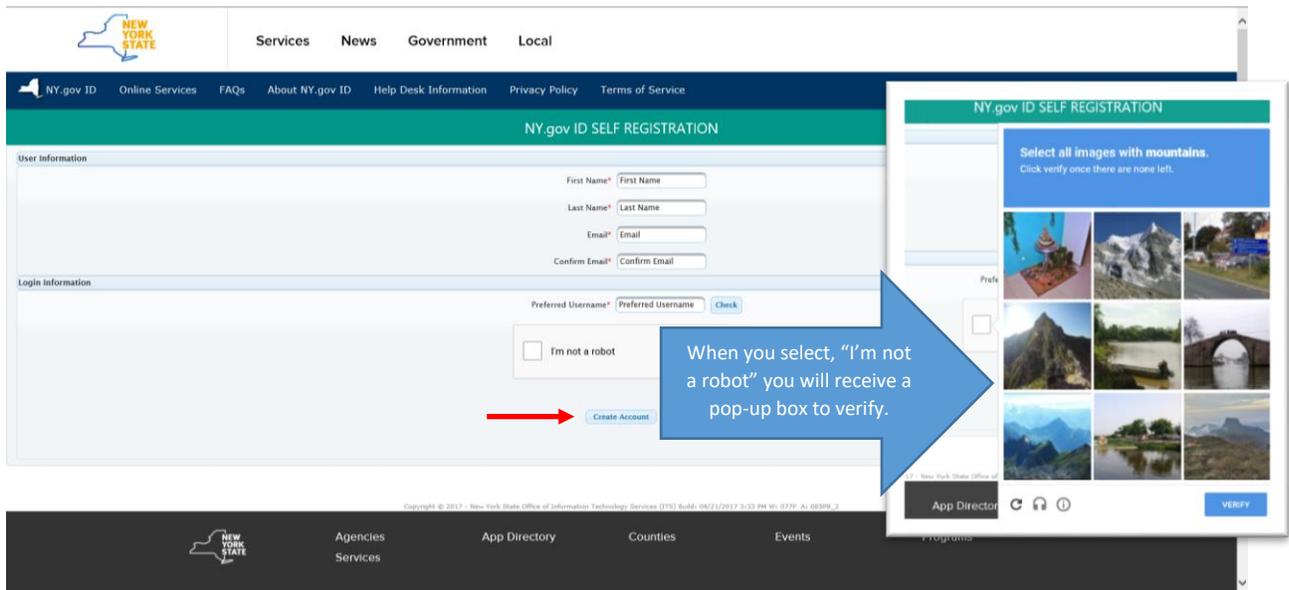
If you receive a message on the next screen indicating "You might already have a NY.gov Id!" this means you have used this same email address for a previous registration. If you are sure you entered your email address correct, you may select "Continue".

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5. Verify that the information you entered is accurate. If it is accurate, click the "Continue" button. If it is NOT accurate, click the "Back" button to go back and enter the correct information.

6. Click the "Finish" button. A confirmation email will be sent to the email address you entered.

7. When you receive the confirmation email, click on the link to activate your account or copy and paste the link into your web browser.

8. You will be taken to the NY.gov ID Activation page. Select your 3 secret questions and enter the answers. You will need to remember the answers to these questions if you ever forget your password. When you have completed all 3 questions and answers, click the "Continue" button.

9. You should receive a confirmation message when your secret questions and answers are successfully saved. Click the "Continue" button.

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10. Enter your password for your account and click the "Set Password" button.
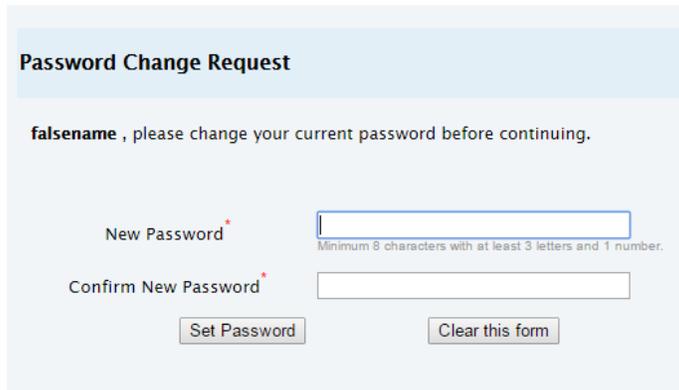
11. You will receive a confirmation message that your new password has been set. Click the "Continue" button.

12. You will receive a confirmation message that your NY.gov Id has been activated. Click on the "Go to MyNy" button.

The steps below will show you how to access the Medical Marijuana Program's registration system once you have your NY.GOV account.

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13. You will be taken to the Services page. Scroll down and click on the "Health Applications" icon.

14. Click on the "Medical Marijuana Program" link.

15. Select your role.
    If you would like additional step-by-step assistance, select HELP in the top right corner.

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If you need additional information on using your NY.Gov account or require password assistance, please visit the "FAQ" link on the *NY.Gov ID* Menu (shown below).